

These proposed changes to Membership Policies will be voted on at our first General Membership Meeting and will need a 2/3 majority vote of all eligible voting members to pass.

Membership Policy Change #1

PURPOSE AND POLICIES

(Insert: Governance and Operating) Policies of The Junior League of Louisville, Inc. (“JLL”) are formulated by the JLL Board of Directors (“the Board”) and may be changed or added to at any time by a 2/3 vote of the Board or by a vote of the membership as specified herein. The JLL shall also operate in accordance with the provisions of its Bylaws and the policies of the Association of the Junior Leagues International, Inc. (“AJLI”). A “Junior League” refers to any Junior League organization that is a member of AJLI. Procedures of the JLL are formulated by the **(insert: Executive) Management Team** and may be changed or added to at any time by a 2/3 vote of the ~~Management Team~~**(Board of Directors)**. **(Insert: Membership) Policies** relating to basic principle rights of the members shall be adopted by the membership by a **majority vote** upon recommendation by the Board of Directors and they may be amended by a **2/3 vote. (add all eligible voting members)**

Proposed Policy #1

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Governance and Operating Policies of The Junior League of Louisville, Inc. (“JLL”) are formulated by the JLL Board of Directors (“the Board”) and may be changed or added to at any time by a 2/3 vote of the Board or by a vote of the membership as specified herein. The JLL shall also operate in accordance with the provisions of its Bylaws and the policies of the Association of the Junior Leagues International, Inc. (“AJLI”). A “Junior League” refers to any Junior League organization that is a member of AJLI. **Procedures of the JLL are formulated by the Executive Management Team and may be changed or added to at any time by a 2/3 vote of the Board of Directors.** **Membership Policies** relating to basic principle rights of the members shall be adopted by the membership by a 2/3 majority vote **of all eligible voters** upon recommendation by the Board of Directors. **Membership Policies** may be amended by a 2/3 vote **of all eligible voting members.**

Membership Policy Change #2

Section I. Categories of Membership

- A. **Provisional (Insert: New Member wording)**

Proposed Policy #2

Section I. Categories of Membership

- A. **Provisional** (also referred to as "New Member")
(Provisional will be changed to new member in 29 additional places throughout the document)

Policy Change #3

3. Privileges of Provisional Membership

- a. Transferring
- 1) For **Provisionals** transferring to another League before December 1, the JLL will refund one-half of the membership dues less the AJLI per capita dues.
- b. Deferment: A one-time deferment of one year may be granted by the ~~Leadership and Training Council~~ upon recommendation of the ~~Provisional Chairs~~ in the case of a **Provisional** who requests a deferment prior to October 31 (**insert "for a New Member who has participated in the fall"**) or February 28 (**insert "for a New Member who has participated in the spring"**).

Note: **Provisionals** are not eligible to vote, hold office or ~~sponsor a prospective member for membership.~~

Proposed Policy #3

3. Privileges of Provisional Membership

- a. Transferring
- (1) For **New Members** transferring to another League before December 1, the JLL will refund one-half of the membership dues less the AJLI per capita dues.
- b. Deferment: A one-time deferment of one year may be granted by the **Executive Management Team** in the case of a **New Member** who requests a deferment prior to October 31 (for a New Member who has participated in the fall) or February 28 (for a New Member who has participated in the spring).

Note: **New Members** are not eligible to vote or hold office.

Policy Change #4

4. Admission to Provisional Membership

a. Admission

- (1) Prospective Provisional shall complete the Admissions Application Form (insert Membership Application Form), including the letter of recommendation for membership which can be written by a member of someone outside of the League.
- (2) Prior to her acceptance, the prospective member shall attend an orientation on the privileges and responsibilities of Junior League membership and shall agree to engage in community service in connection with the program of the League.
- (3) The Education and Leadership and Membership Councils shall review admissions procedures annually and make recommendations as necessary.

Proposed Policy #4

4. Admission to Provisional Membership

a. Admission

- (1) Prospective New Members shall complete the Membership Application Form.
- (2) Prior to her acceptance, the prospective member shall attend an orientation on the privileges and responsibilities of Junior League membership and shall agree to engage in community service in connection with the program of the League.
- (3) The Executive Management Team shall review admissions procedures annually and make recommendations as necessary.

Policy Change #5
(Section: B. Active)

2. Privileges

An Active member in good standing shall be extended the following privileges provided any additional eligibility requirements are also met:

- a. Transferring
- b. Sustaining
An Active member desiring classification as a Sustaining member shall be required to be in good standing with the Engagement Committee.
- c. ~~Active Advisory~~
- d. Taking a leave of absence (add definition) or ~~sabbatical leave~~
- e. Serving in elected positions

- f. Serving as an officer, Board member, (VP), or committee chairman
- g. ~~Sponsoring a prospective member for membership~~
- h. Serving as a conference delegate
- i. Being reinstated after resignation
- j. Receiving individualized placement
- k. Voting at general meetings

**Proposed Policy #5
(Section:B. Active)**

2. Privileges

An Active member in good standing shall be extended the following privileges provided any additional eligibility requirements are also met:

- a. Transferring
- b. Sustaining
An Active member desiring classification as a Sustaining member shall be required to be in good standing
- c. Taking a leave of absence (Member shall still pay dues, avoid a reinstatement fee, be eligible to vote, and accrue the year of membership toward Sustainer status)
- d. Serving in elected positions
- e. Serving as an officer, Board member, Executive Vice President, Vice President of a Council, or committee chair
- f. Serving as a conference delegate
- g. Being reinstated after resignation
- h. Receiving individualized placement
- i. Voting at general meetings

Policy Change #6

3. ~~Additional Active Categories (Insert: Transfer)~~

~~a. Advisory Active~~

~~Advisory Actives are members who are in good standing and have fulfilled specified membership requirements and who continue to support the League and the community.~~

~~(1) Eligibility~~

- a. ~~Any Active member in good standing, who has completed at least four (4) Active placement years excluding leaves, is eligible to apply for Advisory Active status. These four years need not be consecutive.~~
- b. ~~A fiscal year in which any leave of absence has been taken will not be included in fulfilling the requirements for Advisory Active status.~~
- c. ~~An Active member requesting this privilege must do so when paying their dues for the following year and provide written notice to the Recording Secretary and VP Membership.~~

(2) Requirements

An Advisory Active shall have the following requirements:

- a. Attend three (3) General Membership Meetings.
- b. Fulfill a Placement on a JLL Committee. Placement with another non-profit organization may be accepted in lieu of placement credit, given approval is granted from Placement Council and must be received no later than April 1st for the following year.
- c. Pay Membership Dues.
- d. Complete one (1) fundraising credit; fundraising credits will be defined by the Fundraising Council.
- e. Complete one (1) community service credit; community credit will be defined by the Community Council.

(3) Privileges

An Advisory Active member shall have the following privileges:

- a. Transferring
- b. Sustaining
- c. Taking a leave of absence
- d. Sponsoring a prospective member for membership
- e. Serving as a conference delegate
- f. Being reinstated after resignation
- g. Receiving individualized placement
- h. Serving in elected position for the following year.
- i. Serving as an officer, Board member, or Committee Chair for the following year.
- j. Voting at general meetings

b. Transfer

(1) Eligibility

- a. Any member (Provisional, Active, **Advisory Active**, Sustainer) in good standing, is eligible to apply for a Transfer.

(2) Requirements

A member who transfers into the Louisville League by January 1 shall **be required to fulfill the following:**

- a. Be placed on a JLL committee **by Placement.**
- b. **Attend three (3) General meetings or alternates.**
- c. Pay transfer fee plus partial membership dues.
- d. **Attend Transfer Committee events.**

Policy Policy #6

C. Transfer

(1) Eligibility

- a. Any member (Provisional, Active, Sustainer) in good standing, is eligible to apply for a Transfer.

(2) Requirements

A member who transfers into the Louisville League after January 1 shall be required to fulfill the following:

- a. Be placed on a JLL committee.
- b. Pay transfer fee.

Policy Change #7

C. (change to D) Sustaining

a. (change to 1) Eligibility

- a. Members who reach the age of 40 before June 1 of the current year, are in good standing, and have served at least four (4) Active placement years may request a reclassification as a Sustaining member when paying her dues prior to the dues deadline for the following year. **(insert: or)**
- b. After six (6) years of League membership, a member may note a desire ~~in writing~~ **(insert: via online change of status form)** for reclassification as a Sustaining member when paying her dues prior to the dues deadline for the following year. League membership includes: Provisional Year, Leaves of Absence, Sabbaticals, Non-resident Active, Restricted Status and Advisory Active status.

2. Requirements

- a. Meet all financial obligations.
- b. Support the mission and programs of the JLL.
- c. Comply with the regulations and ideals of the JLL.

3. Privileges

- a. Transferring
- b. Being reinstated after resignation
- c. Reclassification to Active Status (by applying ~~in writing~~ **(via online change of status form)** to the League Office ~~Manager~~ **(Administrator)** at any time)
- d. Serving as a Sustaining member on the Board, councils, standing committees, or special committees as a voting member.
- e. Serving as a conference delegate.

4. Sustaining Emeritus

Sustaining Emeritus membership may be granted, upon request, to any Sustaining member who has reached the age of 80 years, and has requested Emeritus membership. Upon being granted Emeritus membership permanently, the member shall no longer have a dues requirement to the Junior League. The member's Sustaining Emeritus membership shall be reflected on the League's membership roll, but the individual League shall have no financial obligation to the Association for such membership.

Proposed Policies #7

D. Sustaining

1. Eligibility

- a. Members who reach the age of 40 before June 1 of the current year, are in good standing, and have served at least four (4) Active placement years may request a reclassification as a Sustaining member when paying her dues prior to the dues deadline for the following year.

OR

- b. After six (6) years of League membership, a member may note a desire **via the online change of status form** for reclassification as a Sustaining member when paying her dues prior to the dues deadline for the following year. League membership includes: Provisional Year, Leaves of Absence, Sabbaticals, Non-resident Active, Restricted Status and Advisory Active status.

2. Requirements

- a. Meet all financial obligations.
- b. Support the mission and programs of the JLL.
- c. Comply with the regulations and ideals of the JLL.

3. Privileges

- a. Transferring
- b. Being reinstated after resignation
- c. Reclassification to Active Status (by applying **via online change of status form** to the League Office **Administrator** at any time)
- d. Serving as a Sustaining member on the Board, councils, standing committees, or special committees as a voting member.
- e. Serving as a conference delegate.

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Sustaining Emeritus membership may be granted, upon request, to any Sustaining member who has reached the age of 80 years, and has requested Emeritus membership. Upon being granted Emeritus membership permanently, the member shall no longer have a dues requirement to the Junior League. The member's Sustaining Emeritus membership shall be reflected on the League's membership roll, but the individual League shall have no financial obligation to the Association for such membership.

Policy Change #8

D. (Change to E) Leaves of Absence

1. Active members in good standing may make ~~written requests~~ **(insert:via the online change of status form)** ~~to her Engagement Advisor~~ for a Leave of Absence (LOA).
2. LOA is available to any Active member in any time amount from 0-12 months, and can be renewed.
3. LOA is both initiated and terminated by a member through ~~written notice to her Engagement Advisor.~~ **(insert:via the online change of status form)**
4. Regardless of LOA length, member is responsible for all financial responsibilities (including dues ~~and any fundraising requirements~~).
5. A member on LOA maintains all privileges of membership including the right to vote. However, in order for the league year in which the member takes LOA to count toward membership category/Sustainer qualifications, member is responsible for requirements determined by the member ~~and Engagement Advisor.~~ **(insert Executive Management Team)** ~~If member desires the year to count toward total years of service, member works with her Engagement Advisor to actively develop an approved plan that accommodates member's involvement limitations, while also meeting her annual requirements in a more flexible manner.~~
6. ~~The VP Membership, VP Engagement and Executive Vice President~~ **(insert Executive Management Team)** will maintain and review the guidelines annually to ensure that we are meeting the needs of the League. ~~The VP Engagement~~ and Secretary will maintain a list of members on LOA.
7. A member may not be considered for or serve on an elected committee during a one year leave of absence.

Proposed Policy #8

E. Leaves of Absence

1. Active members in good standing may make **requests via the online change of status form** for a Leave of Absence (LOA).
2. LOA is available to any Active member in any time amount from 0-12 months, and can be renewed.

3. LOA is both initiated and terminated by a member via the online change of status form.
4. Regardless of LOA length, member is responsible for all financial responsibilities (including dues).
5. A member on LOA maintains all privileges of membership including the right to vote. However, in order for the league year in which the member takes LOA to count toward membership category/Sustainer qualifications, member is responsible for requirements determined by the member and the Executive Management Team.
6. The Executive Management Team will maintain and review the guidelines annually to ensure that we are meeting the needs of the League. The Secretary will maintain a list of members on LOA.
7. A member may not be considered for or serve on an elected committee during a one year leave of absence.

Policy Change #9

F. Reinstatements

1. A member who has resigned while in good standing may submit to the League office manager (insert Administrator) a written request for reinstatement to membership. The request for reinstatement will be processed in accordance with the applicable provision(s) of the Bylaws. A member reinstating after a period of absence from active service is not eligible to be slated for an elected position until she has completed one (1) year of active service.

Proposed Policy #9

F. Reinstatements

1. A member who has resigned while in good standing may submit to the League Office Administrator a written request for reinstatement to membership. The request for reinstatement will be processed in accordance with the applicable provision(s) of the Bylaws. A member reinstating after a period of absence from active service is not eligible to be slated for an elected position until she has completed one (1) year of active service.

Policy Change #10 (Section III. Financial Obligations)

2. Payment:

- a. Provisional. Incoming provisionals pay Provisional Dues and Provisional Course Fee upon signing a letter of acceptance. The due date of these fees is the date of orientation, which is set by VP of Leadership & Training. (Insert Executive Management Team)

Fall (course runs August through December)

Spring (course runs January through June)

Provisional Dues are non-refundable unless **Provisional** transfers to another League (see below).

A refund of 50% of the **Provisional** Course Fee will be given to any **Provisional** who is approved for resignation in good standing up to four (4) weeks after the start of the course. Any amount of the **Provisional** Course Fee in excess of a \$25 administrative fee will be refunded upon completion of the transfer to another League which is initiated within four (4) weeks after the start of the course. There will be no refund of the **Provisional** Course Fee if a **provisional** resigns or transfers after these dates, or if a **Provisional** is removed from the Membership Development program.

b. Transfers

Provisional, Active and Sustaining members pay dues to the Junior League of which they are a member on June 1. Dues notices will include reference to or a portion of the corresponding Bylaws information. A member whose **written** request for a transfer is **postmarked (insert: submitted via the online change of status request form)** between July 1 and

December 31 will receive a refund of 50% of the annual dues of the sending Junior League, exclusive of AJLI per capita dues. The receiving Junior League will collect 50% of their local dues, as well as the transfer fee.

A member whose **written** request for a transfer is **postmarked (insert: submitted via the online change of status form)** between January 1 and May 31 will not be entitled to any refund of dues from the sending Junior League, and the receiving Junior League will collect no dues from such incoming member, but will collect the transfer fee.

A member whose written request for a transfer is received between June 1 and June 30 shall receive a refund of all the annual dues, exclusive of AJLI per capita dues.

Members will be responsible for reimbursing the JLL for any bank fees and/or charges incurred on her behalf. Failure to reimburse the JLL in full will result in removal.

3. Refund:

Members who have paid dues for the upcoming year before May 1 and whose written request for a transfer is **postmarked (insert: submitted via the online change of status form)** by May 31 will be eligible for a refund of all dues.

Proposed Policy #10 (Section III. Financial Obligations)

2. Payment:

- a. Provisional. Incoming **New Members** pay **New Member** Dues and **New Member** Course Fee upon signing a letter of acceptance. The due date of these fees is the date of orientation, which is set by **the Executive Management Team**.

Fall (course runs August through December)

Spring (course runs January through June)

New Member Dues are non-refundable unless **the New Member** transfers to another League (see below).

A refund of 50% of the **New Member** Course Fee will be given to any **New Member** who is approved for resignation in good standing up to four (4) weeks after the start of the course. Any amount of the **New Member** Course Fee in excess of a \$25 administrative fee will be refunded upon completion of the transfer to another League which is initiated within four (4) weeks after the start of the course. There will be no refund of the **New Member** Course Fee if a **New Member** resigns or transfers after these dates, or if a **New Member** is removed from the Membership Development program.

b. Transfers

New Member, Active and Sustaining members pay dues to the Junior League of which they are a member on June 1. Dues notices will include reference to or a portion of the corresponding Bylaws information. A member whose request for a transfer is **submitted via the online change of status request form** between July 1 and December 31 will receive a refund of 50% of the annual dues of the sending Junior League, exclusive of AJLI per capita dues. The receiving Junior League will collect 50% of their local dues, as well as the transfer fee.

A member whose request for a transfer is **submitted via the online change of status form** between January 1 and May 31 will not be entitled to any refund of dues from the sending Junior League, and the receiving Junior League will collect no dues from such incoming member, but will collect the transfer fee.

Members will be responsible for reimbursing the JLL for any bank fees and/or charges incurred on her behalf. Failure to reimburse the JLL in full will result in removal.

3. Refund:
Members who have paid dues for the upcoming year before May 1 and whose written request for a transfer is submitted via the online change of status form by May 31 will be eligible for a refund of all dues.

Policy Change #11

Section IV. Meeting Requirements

A. General (insert: Membership) Meetings

There shall be monthly (insert: periodic General) Membership Meetings between September and May inclusive, unless otherwise directed by the Board.

- 1 Attendance is expected of all Active and Provisional members and shall be recorded at all General (insert: Membership) Meetings.
- ~~2 A missed General Meeting may be made up by attending a meeting of the Board of Directors, Training Event or other meetings as set forth by the Board of Directors, or by another event or meeting as directed by the VP of Membership. No more than two (2) General Meeting absences may be made up in this manner. A member shall notify her Engagement Advisor when making up a missed meeting.~~
- 3 The attendance record of each member shall be given to and recorded (insert: in digital cheetah within 7 days) by the meeting planning committee (insert coordinator).
- ~~4 The meeting planning committee shall inform the Engagement Council and the Nominating Committee of General Membership attendance.~~

Proposed Policy #11

Section IV. Meeting Requirements

A. General Membership Meetings

There shall be periodic General Membership Meetings between September and May inclusive, unless otherwise directed by the Board.

1. Attendance is expected of all Active and New Members and shall be recorded at all General Membership Meetings.
2. The attendance record of each member shall be recorded in digital cheetah within 7 days by the meeting coordinator.

Policy Change #12

Addendum

~~A. 2017-18 Fundraising Credit Options~~

~~Each of the following constitutes one (1) Fundraising Credit:~~

- ~~- Secure a \$500.00 General Meeting Sponsorship
 - ~~o (Must be coordinated with Grants & Sponsorship Committee)~~~~
- ~~- Secure \$100.00 towards the '100 for 100 Campaign' (Employer Gifts included)~~
- ~~- Secure \$100.00 towards JLL Annual Giving (Employer Gifts included)~~
- ~~- Secure one (1) New Wholesale Cookbook Account
 - ~~o (Must be coordinated with Cookbook Chair)~~~~
- ~~- Secure the transaction of \$100.00 worth of Cookbooks~~
- ~~- Contribute one (1) Tulips and Juleps Auction/Raffle Basket
 - ~~o (\$100.00 Value)~~~~
- ~~- Spend \$200.00 at Tulips and Juleps
 - ~~o (Personal Receipts/verification must to submitted to VP Fund Development within two weeks of event)~~~~
- ~~- Secure one (1) Full Price Vendor Space at Tulips and Juleps
 - ~~o (Vendor must be accepted into the Market for this to count)~~~~
- ~~- Secure any Sponsorship Level or Ad Space for Tulips and Juleps
 - ~~o (Must be coordinated with Market Chairs — make sure that the sponsorship and ad spaces make It to the \$100 threshold)~~~~
- ~~- Secure \$500.00 worth of Food or In-Kind Donation for Tulips & Juleps
 - ~~o (Must be coordinated with Market Chairs)~~~~
- ~~- Complete one Food Prep Credit for JLL event
 - ~~o (4 Batches, or 2 Batches and 3 Bottles of wine, or as otherwise determined by VP Fund Development)~~~~
- ~~- Work a shift at Tulips and Juleps (approximately 4 hours) — set up, break down, event shifts~~

~~o This does not include work that is coordinated by outside committees such as Cookbook, Community, or Meeting Planning. (These events are staffed independently of Tulips and Juleps)~~

~~- Purchase \$100 or more in tickets for Tulips and Juleps~~

~~o Cannot "double-dip" with Requirement 1 (Reference Page 2, Section 1. B 4)~~

~~- And other opportunities as determined by the VP Fund Development throughout the year~~

Add Reaching out statement from Bylaws

Proposed Policy #12

Addendum

Reaching Out Statement: The Junior League of Louisville reaches out to women of all races, religions and national origins who demonstrate an interest in and commitment to voluntarism.